



# INSTITUTE OF HEALTH SCIENCES

(A Unit of Margdarsi)

Office: N-2/41, I.R.C Village, Nayapalli, Bhubaneswar – 751015, Ph.:0674-2553640, 2550054

Campus: Chandaka, Bhubaneswar, Khordha, Odisha, pin: 754005, E-mail: ihsbbsr@margdarsi.org, web: www.ihsindia.org

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**Date: 3<sup>rd</sup> July 2021**

## **CIRCULAR**

All the members of the ethics committee are hereby informed that the meeting of the ethics committee will be held on 5<sup>th</sup> July 2021 at 11am in the Principal office, Chandaka Health Care, Chandaka. So, all the members are requested to attend the meeting without fail.\*

### **Agenda:**

1. To review ethical breaches and the counter action or the previous academic year.
2. To discuss modifications in Code of Ethics (CoE) and Handbook on Code of Ethics and Conduct along with Standard Procedures (HCoE).
3. To review and approve the modifications in CoE and HCoE.
4. To plan distribution methods for CoE and HCoE.
5. To collect all information about ethical breaches and counteraction against it.
6. Any other matter with the permission of the chair.



Director  
Institute of Health Sciences  
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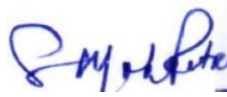

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## MINUTES OF ETHICAL COMMITTEE

Minutes of the 1<sup>st</sup> meeting of the ethics committee of I H S for the academic year 2021-2022 was held on 5<sup>th</sup> July, 2021 in the principal office. Chandaka campus at 3.30p.m.

The following members were present in the meeting:

Sl.No	Name of the Members	Designation	Signature
1	Dr. Sibananda Mishra	Principal	
2	Prof. Susarla Srinivas Rau	HOD BPT	
3	Mrs. Subhasmita Sahoo	Asst. Prof BASLP	
4	Dr. Sadasib Mohapatra	External Member	
5	Dr. Priyadarshini Mishra	IQAC Coordinator	

The 1<sup>st</sup> meeting of the IHS Ethical Committee Meeting of the members for the academic session 2021-2022 started sharply at 2.30p.m. under the Chairmanship of Dr. Sibananda Mishra, Principal. Initially, the HOD, Physiotherapy welcomed all the members to the meeting. Afterwards, the agenda of the meeting was carried forward on the items of the agenda.

  
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Item 1: To create academic awareness about responsible conduct of research, study, project, work, assignment, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among students, researchers, faculty and other members of academic staff as well as any employee of institution.

Item 2: To establish institutional mechanism through education and training to facilitate responsible conduct of research, study, project work, assignment, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.

Item 3: To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty or staff of institution committing the act of plagiarism.



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## **Other Resolutions:**

1. The members of the committee discussed the previous academic year ethical breaches and the counter action for the ethical breaches by following CoE were discussed.
2. It is resolved that no modification in CoE is suggested, so current CoE and HCoE will be continued for the new academic year.
3. It is resolved to circulate CoE and HCoE with the students, faculties and nonteaching staffs.
4. It is resolved to conduct one day workshop on ethical practices.
5. The members of the committee resolved that all the necessary information regarding the ethical breaches and counteraction against ethical breaches should be collected and analyzed by the convener.
6. It is resolved to collect all the necessary information regarding ethical practices and create display boards on ethical quotations and anti-ragging instructions.

## **ETHICS COMMITTEE PERSPECTIVE PLAN**

Sl. No	Plan	Description	Strategy	Target Duration
1.	Convening of Ethics Committee	The faculty members and students from each department along with Principal as chairman	Issuing circular for conducting committee meeting	Two weeks from the date of meeting
2.	Committee meeting	Collect and review ethical breaches in the college premises and update code of ethics	Coordinating the events and activities	Next meeting During March/April
3.	One day workshops on IPR and Research Methodology	Organize one day Workshop for improving the ethics of students.	Coordinating events and activities	From July 2021 - June 2022

As there were no other items for discussion, the meeting ended up with a vote of thanks to the members present in the event.



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Date: 15<sup>th</sup> June, 2022

## CIRCULAR

All the members of the ethics committee are hereby informed that the meeting of the ethics committee will be held on 20th June 2022 at 11 am in the Principal office, Chandaka Health Care, Chandaka. So, all the members are requested to attend the meeting without fail.

### Agenda:

1. To review plagiarism report submitted by students
2. To review research proposals.
3. To improve research publications.
4. And other matter with permission of the chair.



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## MINUTES OF ETHICAL COMMITTEE

Minutes of the 2nd Meeting of the Ethics Committee of IHS for the Academic Year 2021-2022 was held on 20th June, 2022 in the Principal's office of Institute of Health Sciences, Chandaka Campus at 2.30 P.M.

Sl. No	Name of the Members	Designation	Signature
1	Mrs. Subhasmita Sahoo	Principal	
2	Prof. Susarla Srinivas Rau	HOD BPT	
3	Ms. Niharika Dash	Asst. Prof BASLP	
4	Dr. Sadasib Mohapatra	External Member	
5	Dr. Priyadarshini Mishra	IQAC Coordinator	

This was the second meeting for the academic year 2021-22. All Members were present for the meeting.

**Item1:** The Plagiarism check reports submitted by the students were reviewed and it was decided that all the students will mandatorily submit the plagiarism check report without which the project report won't be accepted.



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**Item2:** Project proposals of undergraduate BPT students were under consideration with necessary changes.

**Item3:** All faculties are requested to register in Pubmed and submit the journals for the review of committee before submission to publisher.



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